



Dear Friends of Ponderosa Elementary,

We are delighted to announce that the PTA's 14th Annual Online Auction is scheduled for April 2025! The PTA plays a pivotal role in supporting our school's mission to provide students with a high-quality education. Proceeds generated from this auction help fund vital reading and technology programs, educational field trips, substantial grants to teachers for classroom needs, and various other essential initiatives.

We need your help! And there's something in it for you too...

To ensure the success of this event, we are reaching out to you, hoping for your participation. Please support our students through a donation or sponsorship.

The auction is held online and is open to the public, providing extensive reach for your organization to the Central Oregon community. Additionally, we will host a heavily attended in-person preview event at the school for families of students on April 11th, kicking off the 10-day long online auction.

Our business donors and sponsors will receive marketing through digital and print channels, including social media, emails, school newsletters, the Ponderosa PTA website, the auction site, print pieces, and in-person promotion. This presents an outstanding opportunity for your business to gain quality exposure while making a meaningful impact on our kids. Your donation is 100% tax-deductible.

Please consider donating a product, service, or a gift card for the auction marketplace or sponsoring the event with a cash gift. To participate, fill out the attached form and email it to PonderosaPTAAuction@gmail.com. Alternatively, you may return it to the physical address indicated on the form, along with your donation.

Questions? Please, send an email to the address listed.

On behalf of the students, parents, and staff at Ponderosa Elementary, we extend our heartfelt gratitude for your involvement.

We eagerly anticipate your response!

Thank you,

Ponderosa PTA Auction Committee
PonderosaPTAAuction@gmail.com

14th Annual Ponderosa Elementary School Auction

Donation / Sponsorship Form

We would like your donation as soon as possible so we can photograph it and begin to show it off!
 You can deliver it, mail it, or even arrange for us to pick it up as we are happy to come and get it.

Business Name: _____

Address: _____

Contact Name: _____

E-mail: _____ Phone Number: _____

Item Description/Verbiage: _____

Restrictions: _____ Estimated Value: _____

Please check one of the following:

- Gift certificate enclosed or attached (please make valid as of May 5, 2025, valid for one year, if possible)
- I will deliver or mail my donation to Ponderosa Elementary School prior to March 11, 2025.
- Please come pick up my donation. It will be ready on this date:

- I would like to support the PTA with a check instead. (Enclosed) **Value \$** _____

<p>Bronze \$50 - \$249</p> <p>A Donor Spotlight showcasing your Business + four (4) others, shared via social media platforms.</p> <p>Your logo is included in a video of donors and sponsors on the home page of the auction site.</p>	<p>Silver: \$250 - \$499 Same as Bronze, plus...</p> <p>A Donor Spotlight showcasing your Business + only two (2) others, shared via social media platforms.</p> <p>Your logo is prominently displayed on Ponderosa PTA's auction website + home page of auction site.</p> <p>Your logo is included in a video on the auction home page</p>	<p>Gold: \$500+ Same as Silver, plus...</p> <p>A Donor Spotlight showcasing only your Business, shared via social media platforms.</p> <p>Recognition in digital and print pieces that go home to Student's Families.</p>
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Please mail or e-mail your completed form to:

Ponderosa Elementary School
 Attn: PTA Auction Committee
 3790 NE Purcell Blvd, Bend, OR 97701
PonderosaPTAuction@gmail.com

Save a copy of this form for tax purposes. (Ponderosa Elementary School Tax ID #: 26-3131443)